

# TEXAS COMMISSION ON JAIL STANDARDS

EXECUTIVE DIRECTOR  
Brandon S. Wood



P.O. Box 12985  
Austin, Texas 78711  
Voice: (512) 463-5505  
Fax: (512) 463-3185  
Agency Website: <http://www.tcjs.state.tx.us>  
E-mail Address: [Brandon.wood@tcjs.state.tx.us](mailto:Brandon.wood@tcjs.state.tx.us)

April 30, 2018

Sheriff Tim Ingram  
Titus County Sheriff's Office  
304 S. Van Buren  
Mt. Pleasant, TX 75455

RECEIVED  
MAY 07 2018  
TITUS COUNTY JUDGE


Dear Sheriff Ingram,

The most recent inspection of the Titus County Jail on April 26, 2018 by Texas Commission on Jail Standards Inspector Jackie Benningfield has demonstrated that your facility is in compliance with Texas Minimum Jail Standards.

Enclosed you will find Certificate of Compliance for the Titus County Jail.

If you have any questions please feel free to contact me.

Respectfully,

  
Brandon S. Wood  
Executive Director

BW/sh

cc: Judge Brian Lee, Titus County

**\*\*Note:** Please be advised that technical assistance was provided in some areas. The Requirements Review has been attached for your review to ensure that you are fully aware of the issues. Failure to address the technical assistance areas in a timely manner may result in the issuance of a notice of non-compliance.

Judge Bill Stoudt, Longview, Chair  
Jerry W. Lowry, New Caney, Vice Chair  
Larry S. May, Sweetwater

Sheriff Dennis D. Wilson, Groesbeck  
Sheriff Kelly Rowe, Lubbock  
Dr. Esmaeil Porsa, M.D., Parker

Commissioner Ben Perry, Waco  
Duane Lock, Southlake  
Melinda E. Taylor, Austin

"The Commission on Jail Standards welcomes all suggestions and will promptly respond to all complaints directed against the agency or any facilities under its purview".  
To empower local government to provide safe, secure and suitable local jail facilities through proper rules and procedures while promoting innovative programs and ideas

# TEXAS COMMISSION ON JAIL STANDARDS - INSPECTOR REQUIREMENTS REVIEW

*Jackie Benningfield*  
Jackie Benningfield, TCJS Inspector

Facility Name: Titus County Jail

Date:

April 26, 2018

Chapter	Title	Comments
259	New Construction	Conducted a walk through inspection of the facility.
261	Existing Construction	Not applicable.
263	Life Safety	Inspected life safety equipment and conducted and observed emergency drill. Reviewed documentation. Conducted staff interviews.
265	Admission	Reviewed a random sample of 10 inmate files. Interviewed staff. Reviewed policy.
267	Release	Reviewed a random sample of 5 inmate files. Interviewed staff.
269	Records/Procedures	Reviewed policy and documentation. Interviewed staff and reviewed ADA compliance evaluation.
271	Classification	Reviewed a random selection of 10 inmate files. Reviewed staff training records. Reviewed internal classification audits. Reviewed policy. Interviewed staff.
273	Health Services	Reviewed a random selection of 10 files. Interviewed staff and inmates. Reviewed training records. Reviewed policy.
275	Supervision	Reviewed a random selection of 26 officer TCOLE certification records. Reviewed officer documentation. Interviewed staff. Technical assistance provided. 1) On occasion, the jailers exceeded the 30 minute observations where inmates known to be assaultive, potentially suicidal, mentally ill, or who have demonstrated bizarre behavior are confined from 1 minute to 23 minutes. 2) A review of a random selection of observation logs indicated that jailers are exceeding the required 60 minute observations from 1 to 869 minutes. After a thorough review, it was determined that the overages (both 30 minute and 60 minute observations) were in areas that were NOT occupied. While the administration identified this prior to this inspectors arrival, the administration made the decision to require jail staff to conduct 30 minute observation every 15 minutes and 60 minute observations every 30 minutes. This inspector will follow-up within 30-90 days. If at any time during the follow-up it is determined that jailers are exceeding the required times for observations as set forth by minimum jail standards, the facility will be placed in non-compliance.
277	Personal Hygiene	Conducted a facility walk through. Reviewed facility schedule.
279	Sanitation	Conducted a facility walk through. Interviewed staff and inmates. Reviewed policy.
281	Food Service	Conducted walk through inspection in kitchen area. Interviewed staff. Reviewed documentation.
283.1	Discipline	Reviewed 5 disciplinary hearing records. Interviewed staff and inmates. Reviewed policy. Reviewed inmate rules.
283.3	Grievance	Reviewed 10 inmate grievance/complaints. Reviewed policy. Interviewed staff and inmates.
285	Exercise	Walk through of exercise area conducted. Reviewed documentation. Interviewed staff and inmates.
287	Education/Library	Reviewed policy and schedule. Interviewed staff and inmates.
289	Work Assignments	Reviewed policy and schedule. Interviewed staff and inmates.
291.1	Telephone	Reviewed policy and schedule. Interviewed staff and inmates.
291.2	Correspondence	Reviewed policy and schedule. Interviewed staff and inmates.
291.3	Commissary	Reviewed policy and schedule. Interviewed staff and inmates.
291.4	Visitation	Reviewed policy and schedule. Interviewed staff and inmates.
291.5	Religious Practices	Reviewed policy and schedule. Interviewed staff and inmates.
xxx	Variances	Not applicable.
xxx	Remedial Orders	Not applicable.
xxx	Complaints	Not applicable.
xxx	CCQ	CCQ inquiries are being submitted through TLETS as required.

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APR 30 2018

Texas Commission on Jail Standards